

Revenue Summary Position -

Appendix A1

Month: September 2012	Year to date				Full Year				
Director	Budget	Actual	Use of Reserves	Variance	Approved Budget	Forecast Outturn	Forecast Variance	Proposed use of Earmarked reserves	Forecast Variance after use of earmarked reserves.
	£000	£000	£000	£000	£000	£000	£000	£000	£000
Social Care Health and Housing	27,864	25,619	-220	-2,465	55,586	56,349	764	-708	56
Children's Services	14,951	15,550	-246	352	32,561	35,712	3,151	-1,549	1,602
Sustainable Communities	22,750	22,287	-61	-523	47,712	48,008	296	-430	-134
Corporate Services	13,767	12,887	-114	-995	28,396	29,378	983	-452	531
Contingency and Reserves	-1,971	-2,224	0	-254	344	91	-253	0	-253
Corporate Costs	7,242	6,666	0	-577	13,801	13,397	-404	0	-404
Total (Excl Schools &HRA)	84,603	80,785	-641	-4,462	178,399	182,935	4,537	-3,139	1,397
Schools	-1,587	-1,604	0	-17	550	859	309	-309	0
HRA	0	-109	0	-109	0	0	0	0	0
Total	83,016	79,072	-641	-4,588	178,949	183,794	4,846	-3,448	1,397

Director	Cumulative to Date					Year							RAG	Report Para Reference
	Budget	Actual	Trfs from Reserves	Actuals after transfers to reserves	Variance	Approved Budget	Forecast Outturn	Forecast Variance	Proposed transfer to Earmarked reserves	Proposed use of Earmarked reserves	Forecast Variance after use of earmarked reserves.	Forecast % of Budget		
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000			
CHIEF EXECUTIVE														
Chief Executive	180	149	0	149	-31	360	360	0	0	0	0	0%	green	
Director of Customer and Shared Services	-1	-3	0	-3	-2	-3	-3	0	0	0	0	0%	green	
AD Strategy and Performance	-1	0	0	0	2	-3	-3	0	0	0	0	0%	green	
Partnership and Community Insight	0	0	0	0	0	0	0	0	0	0	0	0%	green	
TOTAL- CHIEF EXECUTIVE	177	146	0	146	-31	355	355	0	0	0	0	0%	green	41
PEOPLE AND ORGANISATION														
People & Organisation Leadership	82	92	0	92	10	190	248	58	0	-58	0	0%	green	
Sub Total People & Org Leadership	82	92	0	92	10	190	248	58	0	-58	0	0%	green	45
Communications														
Chief Communications Officer	61	51	0	51	-10	121	121	0	0	0	0	0%	green	
News Central Magazine	25	22	0	22	-3	50	50	0	0	0	0	0%	green	
Internal Communications	79	76	0	76	-2	157	157	0	0	0	0	0%	green	
External Communications	93	91	0	91	-1	185	186	1	0	0	1	0%	green	
Consultation	105	70	0	70	-35	210	212	2	0	0	2	1%	amber	
Sub Total Communications	362	311	0	311	-51	724	726	3	0	0	3	0%	green	47
Customer Services														
Customer Services	944	947	0	947	3	1,888	1,888	0	0	0	0	0%	green	
Sub Total Customer Services	944	947	0	947	3	1,888	1,888	0	0	0	0	0%	green	49
Policy and Strategy														
Corporate Policy	166	140	0	140	-26	333	314	-19	0	0	-19	-6%	green	
Sub Total Policy and Strategy	166	140	0	140	-26	333	314	-19	0	0	-19	-6%	green	51
Customer and Community Insight														
Community Insight and Risk	46	56	0	56	10	91	110	18	0	0	18	20%	red	
Sub Total Customer and Community Insight	46	56	0	56	10	91	110	18	0	0	18	20%	red	54
People														
HR Strategy	1,101	1,030	-3	1,027	-73	2,201	2,139	-62	0	-3	-65	-3%	green	
HR Operations	-26	93	-4	89	115	-52	98	150	0	-4	147	-283%	amber	
Recruitment & Development	135	36	0	36	-100	271	271	0	0	0	0	0%	green	
Sub Total People	1,210	1,158	-6	1,152	-58	2,420	2,508	88	0	-6	82	3%	amber	57
Legal and Democratic Services														
Legal Services	690	686	0	686	-4	1,379	1,569	189	0	0	189	14%	red	

Director	Cumulative to Date					Year								RAG	Report Para Reference
	Budget	Actual	Trfs from Reserves	Actuals after transfers to reserves	Variance	Approved Budget	Forecast Outturn	Forecast Variance	Proposed transfer to Earmarked reserves	Proposed use of Earmarked reserves	Forecast Variance after use of earmarked reserves.	Forecast % of Budget			
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000				
Democratic Services	186	96	-25	71	-115	467	502	35	0	-25	10	2%	amber		
Members' Costs	679	594	0	594	-85	1,357	1,239	-118	0	0	-118	-9%	green		
Committee Services	129	110	0	110	-20	258	258	0	0	0	0	0%	green		
Registration and Coroner Service	88	34	0	34	-54	365	365	0	0	0	0	0%	green		
Sub Total Legal and Democratic Services	1,771	1,519	-25	1,494	-277	3,828	3,934	106	0	-25	82	2%	amber	60	
TOTAL- PEOPLE & ORGANISATION	4,581	4,223	-31	4,192	-389	9,474	9,728	255	0	-89	166	2%	amber		
RESOURCES															
Resources Leadership	0	0	0	0	0	0	0	0	0	0	0	0%	green		
Sub Total ACE Resources	0	0	0	0	0	0	0	0	0	0	0	0%	green		
Programme and Performance															
Programme and Performance Operations	222	198	0	198	-24	444	432	-12	0	0	-12	-3%	green		
Programme and Performance Non-Operational	274	75	-9	66	-207	547	833	285	0	-289	-4	-1%	green		
Sub Total of Programme and Performance	496	273	-9	264	-232	991	1,265	274	0	-289	-15	-2%	green	65	
E Procurement & Payments															
E Procurement & Payments	161	185	0	185	25	322	352	30	0	0	30	9%	amber		
Sub Total E Procurement & Payments	161	185	0	185	25	322	352	30	0	0	30	9%	amber	68	
Finance															
Revenues & Benefits	483	441	0	441	-42	966	1,204	238	0	0	238	25%	red		
Chief Finance Officer	43	-5	0	-5	-48	87	23	-64	0	0	-64	-73%	amber		
Financial Control	484	587	0	587	103	1,382	1,620	238	0	0	238	17%	red		
Financial Performance & Support	546	734	-35	700	153	1,227	1,417	190	0	-35	155	13%	red		
Audit	409	328	0	328	-81	819	698	-121	0	0	-121	-15%	amber		
Sub Total Finance	1,966	2,086	-35	2,051	85	4,481	4,962	481	0	-35	446	10%	amber	70	
ICT															
ICT Operations	3,310	2,896	0	2,896	-413	6,619	6,521	-98	0	0	-98	-1%	green		
Chief IT Officer	65	28	0	28	-37	130	130	0	0	0	0	0%	green		
ICT Strategy & Assurance	0	0	0	0	0	0	0	0	0	0	0	0%	green		
Sub Total ICT	3,375	2,924	0	2,924	-450	6,749	6,652	-98	0	0	-98	-1%	green	77	
Assets															
Assets	684	647	-39	608	-76	1,368	1,338	-30	0	-39	-70	-5%	green		

Director	Cumulative to Date					Year							RAG	Report Para Reference
	Budget	Actual	Trfs from Reserves	Actuals after transfers to reserves	Variance	Approved Budget	Forecast Outturn	Forecast Variance	Proposed transfer to Earmarked reserves	Proposed use of Earmarked reserves	Forecast Variance after use of earmarked reserves.	Forecast % of Budget		
	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000	£000			
Chief Assets Officer	34	124	0	124	91	68	132	64	0	0	64	95%	red	
Facilities and Maintenance	2,294	2,282	0	2,282	-12	4,588	4,595	7	0	0	7	0%	green	
Sub Total Assets	3,012	3,054	-39	3,014	3	6,023	6,065	41	0	-39	2	0%	green	79
TOTAL- RESOURCES	9,009	8,522	-83	8,439	-569	18,567	19,295	728	0	-363	365	2%	amber	
Corporate Costs														
Debt Management	5,850	5,207	0	5,207	-643	11,700	11,015	-685	0	0	-685	-6%	green	
Premature Retirement Costs	1,477	1,555	0	1,555	78	2,954	2,896	-58	0	0	-58	-2%	green	
Corporate HRA Recharges	-45	-45	0	-45	-0	-90	-90	0	0	0	0	0%	green	
Cross Cutting Efficiencies	-39	-50	0	-50	-11	-763	-424	339	0	0	339	-44%	amber	
Sub Total Corporate Costs	7,242	6,666	0	6,666	-577	13,801	13,397	-404	0	0	-404	-3%	green	83
Contingency & Reserves *														
Contingency	-1,971	-2,224	0	-2,224	-254	344	91	-253	0	0	-253	-74%	amber	
Sub Total Contingency & Reserves	-1,971	-2,224	0	-2,224	-254	344	91	-253	0	0	-253	-74%	amber	88
Total														
Total	19,039	17,333	-114	17,219	-1,820	42,541	42,866	326	0	-452	-126	0%	green	

Key:

Forecast variance favourable up to 10%
 Forecast variance favourable greater than 10%
 Forecast variance adverse up to 10%
 Forecast variance adverse greater than 10%

green	
amber	
amber	
red	

Contingency and reserves*	Budget	Actual	Forecast	Reserves	Balance
New Homes Bonus	-2,650	-1,568	-2,903	0	-253
Adult Community Learning Grant	-1,291	-647	-1,291	0	0
Contribution to General Fund	1,400	0	1,400	0	0
Contingency & Additional Contribution to General Fund	2,135	-9	2,135	0	0
Contribution to Redundancy Reserve	750	0	750	0	0
	344	-2,224	91	0	-253

Reflecting additional risks and the one off nature of the CTax Freeze Grant

Director	Variance Q2	Variance Q1	Change in Variance	COMMENTARY- change in variances greater than £20k
	£000	£000	£000	
Chief Executive	0	0	0	
Director of Customer and Shared Services	0	0	0	
AD Strategy and Performance	0	0	0	
Partnership and Community Insight	0	0	0	
Sub Total Chief Executive	0	0	0	
People and Organisation				
People & Org Leadership	0	0	0	
Chief Communications Officer	0	0	0	
News Central Magazine	0	0	0	
Internal Communications	0	0	0	
External Communications	1	1	0	
Consultation	2	2	1	
Sub Total Communications	3	2	1	
Customer Services	0	0	0	
Sub Total Customer Services	0	0	0	
Corporate Policy	-19	0	-19	
Sub Total Policy and Strategy	-19	0	-19	
Community Insight and Risk	18	0	18	
Sub Total Customer and Community Insight	18	0	18	
HR Strategy	-65	19	-84	Staff cost savings identified
HR Operations	147	128	19	
Recruitment and Development	0	0	-0	
Sub Total People	82	147	-65	
Legal Services	189	175	14	
Democratic Services	10	10	0	
Members' costs	-118	-118	0	
Committee Services	0	0	0	
Registration and Coroner Service	0	0	0	
Sub Total Legal and Democratic Services	82	68	14	
Total, People & Organisation	166	217	-51	
Resources				
Resources Leadership	0	0	0	
Programme and Performance Operations	-12	0	-12	
Programme and Performance Non- Operations	-4	-4	0	
Sub Total Programme and Performance	-15	-4	-12	

Movement between Q1 and Q2 forecast variance

Appendix A3

Director	Variance Q2	Variance Q1	Change in Variance	COMMENTARY- change in variances greater than £20k
	£000	£000	£000	
E Procurement & Payments	30	38	-8	
Sub Total E Procurement & Payments	30	38	-8	
Revenues & Benefit	238	287	-49	Adjusted for mid year estimate adjustments to rebt rebates and allowances
Chief Finance Officer	-64	-65	1	
Financial Control	238	157	81	Largely due to pressure around insurance income
Financial Performance & Support	155	208	-53	Savings identified associated with staff vacancies and reductions in various overheads
Audit	-121	-118	-3	
Sub Total Finance	446	470	-23	
ICT Operations	-98	-97	-1	
Chief IT Officer	0	0	0	
ICT Systems (Strategy & Assurance)	0	0	0	
Sub Total ICT	-98	-97	-1	
Assets	-70	0	-70	Additional income following purchase of shops and savings against rates budgets
Chief Assets Officer	64	0	64	Costs associated with transformation programme partly mitigated by staff vacancy savings
Facilities and Maintenance	7	0	7	
Sub Total Assets	2	0	2	
Total Resources	365	407	-42	
Debt Management	-685	-350	-335	Forecast reduction in interest payable, largely as a result of reduced capital spend
Premature Retirement Costs	-58	0	-58	Liability revision confirmed with Pension Fund
Corporate HRA Recharges	0	0	0	
Efficiencies	339	339	0	
Sub Total Corporate Costs	-404	-11	-393	
Contingency	-253	-253	0	
Sub Total Contingency & Reserves	-253	-253	0	
Total	-126	360	-486	

Earmarked Reserves - Month: September 2012

Description	Opening Balance 2012/13	Directorate Use of Reserves	Our Use of Other Directorates' Reserves	Other Directorate Use of Our Reserves	Release of Reserves	Proposed Transfer to Reserves	Proposed Closing Balance 2012/13
	£000's	£000's	£000's	£000's	£000's	£000's	£000's
Corporate Services Reserves							
Pan Public Sector Funding	86	-86					0
Customer First	68	-68					0
Passenger Transport Review	135	-135					0
ICT Stabilisation	450						450
SAP Optimisation	150	-58					92
	889	-347	0	0	0	0	542
Corporate Reserves							
Redundancy/Restructure Reserve	3,329	-105		-160			3,064
Insurance reserve	4,221						4,221
Elections Fund	0						0
	7,550	-105	0	-160	0	0	7,285
GRAND TOTAL	8,438	-452	0	-160	0	0	7,827

CUSTOMER GROUP	Not Yet Due 1 to 14 Days		15 to 30 Days		31 to 60 Days		61 to 90 Days		91 to 365 days		1 year and over		Total Debt	
	£k	%	£k	%	£k	%	£k	%	£k	%	£k	%	£k	%
Schools	232	69%	106	32%	-32	-10%	-0	0%	24	7%	6	2%	336	100%
Bedford Borough	6	13%	0	0%	12	26%	0	0%	16	35%	12	25%	46	100%
Bedfordshire PCT	14	83%	0	0%	0	0%	0	0%	3	17%	0	0%	17	100%
General debts	416	40%	176	17%	145	14%	20	2%	160	15%	127	12%	1,043	100%
TOTAL DEBT	669	46%	281	20%	125	9%	20	1%	203	14%	145	10%	1,442	100%

PREVIOUS MONTH	696	41%	595	35%	28	2%	112	7%	150	9%	138	8%	1,719	100%
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